

State Toolkit Development – Outline

Each state will need to develop materials for local leaders and community members to support local engagement based on state context. Below is a rough outline of the kinds of resources that might be most useful to district and school leaders as they begin their planning process.

These toolkits will be most useful if developed in collaboration with a diverse group of stakeholders. Include families, local leaders, advocates, and others early and often to determine which resources will be most useful, and rely on stakeholder leadership in the development of individual resources. Local leaders, including advocates, will rarely – if ever – be starting from scratch, and can offer existing tools and resources to supplement new materials.

Spotlight on New Jersey: Stakeholder Engagement Handbook



The New Jersey Department of Education worked with Stakeholders to produce a “Toolkit” to support school improvement in the state, Local Stakeholder Engagement Under The Every Student Succeeds Act (ESSA): A Guide for District and School Leaders.

Local Engagement Around ESSA: An Outline for The State Toolkit

- Meaningful Local Engagement Under ESSA: A Handbook for LEA and School Leaders***
- Re-packaged ESSA Consolidated Plan — for example:
 - ✓ Written plan in accessible format/language, including translation into languages other than English
 - ✓ Video and/or interactive website that guides stakeholders through decisions made
 - ✓ Explicit communication about the most significant changes to state education policy/systems, including new responsibilities for local leaders
 - ✓ Summary of requirements under the law that is accessible to all stakeholders (for example, that LEAs could share with families)
- Resources for Local Leaders Around Accountability Systems — for example:
 - ✓ Timeline for the next five years of ESSA implementation, including application deadlines and Identification and implementation for schools in need of support and improvement
 - ✓ Library of evidence-based practices for school improvement strategies
 - ✓ National, state, and local partners that are available to support school improvement
 - ✓ Guidance on using data systems to support new data collection and representation
 - ✓ Self-assessment forms, including needs assessments, resource audit materials, etc.
 - ✓ Translation services providers list
 - ✓ Sample school/district report card with guide for understanding how to interpret it
 - ✓ Communications materials and talking points for local districts and schools communication to families in understanding the school identification system
- Samples/Examples — for example:
 - ✓ Highlights for what local leaders are already doing around local planning and engagement
 - ✓ Practitioner workspace for networking